**Micro-Project Proposal**

**Title: - Prepare Report on the Role of Planning and Forecasting In Business Organization**

1. **Brief Introduction:** - In this Project we will prepare report on The Role of Planning and Forecasting in Business Organization. The planning and forecasting are aids to correct mismanagement in business organization. And the planning and forecasting gives go ahead order to any individual, organization that is going into business to make judicious use of forecasting and planning as a way of success in any business. Planning is the process of thinking about the future course of action in advance, whereas forecasting is predicting future performance of the organization based on past and present performance and data. But Planning is done by top level managers to formulate plans for the organization.
2. **Aims of Micro-Project: -**
3. In this Project we will prepare report on **The Role of Planning and Forecasting In Business Organization.**
4. Planning is a management process concerned with defining goals for a company's future direction and determining the resources required to achieve those goals.
5. **Course Outcomes: -**
6. Use basic Management Principles to execute daily activities.
7. Use Principles of Planning and organizing for accomplishment of tasks.
8. Use Principles of directing and Controlling for Implementing of Tasks.
9. Apply Principle of Safety Management in all activities.
10. Understand various provisions of industrial acts.
11. **Literature Review: -**

To make this project we will refer books and Website: -

https://www.slideshare.net/

<https://www.projectclue.com/>

1. **Proposed Methodology: -**
2. First we make Proposal.
3. Then we all group members will discuss about the topic.
4. Then we see on What is The Role of Planning in Organization.
5. Then we will start work on our project topic.
6. Then we distribute the work in each individual member of the group.
7. Then we will make report.
8. This way we will complete our project.
9. **Resources Required: -**

|  |  |  |  |
| --- | --- | --- | --- |
| **S. No.** | **Name of Resources** | **Specifications** | **Qty.** |
| 01 | Computer System | Ram-4 Gb  Processor-i3 4th Gen | 01 |
| 02 | Software | MS word | ---- |

1. **Action Plan: -**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **S.No.** | **Detail of Activity** | **Planned Start date** | **Planned Finish date** | **Name of Responsible Team Members** |
| 01 | Making Report | 23-04-2021 | 26-04-2021 | Ashwini Rahagdale  Ekta Neware |
| 02 | Collect Information About Planning. | 01-05-2021 | 10-05-2021 | Tushar Bisen  Apurva rahangdale |
| 03 | Making Proposal | 11-05-2021 | 16-05-2021 | Rahul Marbade  Nupoor Mathare |